



# CITY COUNCIL AGENDA

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**NOTICE IS GIVEN THAT THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS, WILL MEET IN A SPECIAL CALLED MEETING AT 5:30 P.M. ON WEDNESDAY, DECEMBER 21, 2016, 601 SOUTH FIRST STREET, FOR THE PURPOSE OF CONSIDERING AND TAKING OFFICIAL ACTION ON THE FOLLOWING ITEMS:**

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1. **CALL TO ORDER:**
2. **AWARD ENGINEERING SERVICES FOR 2017/2018 CDBG GRANT:** Consider passing a resolution to award Engineering Services for 2017/2018 CDBG Grant for water system improvement activities associated to the Texas Community Development Block Grant Program.
3. **AWARD ADMINISTRATIVE SERVICES FOR 2017/2018 CDBG GRANT:** Consider passing a resolution to award Administrative Services for 2017/2018 CDBG Grant for water system improvement activities associated to the Texas Community Development Block Grant Program.
4. **ADJOURNMENT:** *The next regularly scheduled meetings of the City Council of the City of Lamesa will be JANUARY 17, 2017 at 5:30 P.M.*

O O **Open Meetings Information** O O

**CLOSED MEETINGS**

The City Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

**PUBLIC PARTICIPATION**

 The meeting will be held pursuant to the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items listed above. Persons desiring to address the City Council or express their opinion about a particular item on this agenda should notify the City Secretary before the meeting. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to the City Secretary by the end of business hours on the Wednesday before the next meeting in order to be considered for inclusion on that agenda.

**MEETING ACCESSIBILITY**

Upon request, auxiliary aids and services will be provided to an individual with a disability in order to allow them to effectively participate in the city council meeting. Those requesting auxiliary aids or services should notify the contact person listed below at least twenty-four hours prior to the meeting by mail, telephone or RELAY Texas (1-800-735-2989)

**Contact: Norma Garcia at 806-872-4322**

✉ 601 South First Street, Lamesa, Texas 79331

☎ **Telephone** - (806) 872-4322

☎ **Fax** - (806) 872-4338

**CERTIFICATION OF NOTICE**



I certify this amended agenda was posted at the City Hall, 601 South First Street, Lamesa, Texas at **5:00 p.m., December 16<sup>th</sup>, 2016** in accordance with Chapter 551.041 of the Government Code.

Norma Garcia, City Secretary

# **City Council Agenda**

## **City of Lamesa, Texas**

**DATE OF MEETING: DECEMBER 21, 2016**

**AGENDA ITEMS: 1**

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1. **CALL TO ORDER:** *Announcement by the Mayor.* "This meeting is being held in accordance with the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items as posted. Persons desiring to address the City Council or express their opinion about a particular item on this agenda should complete a request at this time. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to the City Secretary in order to be considered for inclusion on the agenda of the next meeting. A quorum being present as evidenced by the presence of \_\_\_ members of the City Council, this meeting is hereby called to order."

The following members are present:

DAVE NIX	Mayor
JOSH STEVENS	Council Member – District 1
MARIE A. BRISENO	Mayor Pro-tem/Council Member – District 2
FABIAN RUBIO	Council Member – District 3
BOBBY G. GONZALES	Council Member - District 4
FRED VERA	Council Member – District 5
CHANCE BRITT	Council Member – District 6

City Staff members present at the meeting:

SHAWNA D. BURKHART	City Manager
NORMA GARCIA	City Secretary
RUSSELL CASSELBERRY	Attorney

Members of the public present at the meeting:

**City Council Agenda**  
*City of Lamesa, Texas*

**DATE OF MEETING: DECEMBER 21, 2016**

**AGENDA ITEM: 2**

**SUBJECT: AWARD ENGINEERING SERVICES FOR 2017/2018 CDBG GRANT**  
**PROCEEDING: Resolution**  
**SUBMITTED BY: City Staff**  
**EXHIBITS: Resolution**  
**AUTHORITY:**

**SUMMARY STATEMENT**

City Council to consider passing a resolution to award Engineering Services for 2017/2018 CDBG Grant for water system improvement activities associated to the Texas Community Development Block Grant Program.

**COUNCIL ACTION**

**DISCUSSION** \_\_\_\_\_

Motion by Council Member \_\_\_\_\_ to approve a resolution awarding Engineering Services for 2017/2018 CDBG Grant for water system improvement activities associated to the Texas Community Development Block Grant Program. Motion seconded by Council Member \_\_\_\_\_ and upon being put to a vote the motion \_\_\_\_\_.

**VOTING:** "AYE" \_\_\_\_\_ "NAY" \_\_\_\_\_ "ABSTAIN" \_\_\_\_\_

**CITY MANAGER'S MEMORANDUM**

**Recommend approval.**

**RESOLUTION**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAMESA APPROVING RECOMMENDATION OF THE ENGINEERING FIRM DEEMED MOST QUALIFIED TO BE DESIGNATED AS FIRST CHOICE FOR ENGINEERING SERVICES IN CONJUNCTION WITH TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT FUND GRANT PROGRAM (TxCDBG), THE OFFICE OF RURAL AFFAIRS, TEXAS DEPARTMENT OF AGRICULTURE AND AUTHORIZING THE MAYOR OF THE CITY OF LAMESA TO NEGOTIATE AN AGREEMENT FOR ENGINEERING SERVICES UPON SUBSEQUENT AWARD OF THE OFFICE OF RURAL AFFAIRS GRANT CONTRACT.**

WHEREAS, engineering services are necessary to complete the Texas Community Development Block Grant Fund application activities; and

WHEREAS, the evaluation summary deemed the most qualified firm to be designated as first choice engineering services; and

WHEREAS, an agreement for engineering services is necessary for the subsequent award of Texas Community Development Block Grant Fund grant contract for a water system improvement activities in the City of Lamesa,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS;

1. That the first choice for engineering services for application activities for a water system improvement activities project in the City of Lamesa in the 2017/2018 Texas Community Development Block Grant Fund program is \_\_\_\_\_ of \_\_\_\_\_, Texas.
  
2. That the Mayor be authorized to negotiate a contract with \_\_\_\_\_ of \_\_\_\_\_ Texas for engineering services for the City of Lamesa, Texas upon subsequent award of the Texas Community Development Block Grant Fund grant contract for a water system improvement activities project in the City of Lamesa

**PASSED AND APPROVED THIS 21ST DAY OF DECEMBER, 2016.**

\_\_\_\_\_  
Josh Stevens, Mayor

ATTEST:

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Norma Garcia, City Secretary

# **City Council Agenda**

*City of Lamesa, Texas*

**DATE OF MEETING: DECEMBER 21, 2016**

**AGENDA ITEM: 3**

**SUBJECT: AWARD ADMINISTRATIVE SERVICES FOR 2017/2018 CDBG GRANT**  
**PROCEEDING: Resolution**  
**SUBMITTED BY: City Staff**  
**EXHIBITS: Resolution**  
**AUTHORITY:**

### **SUMMARY STATEMENT**

City Council to consider passing a resolution to award Administrative Services for 2017/2018 CDBG Grant for water system improvement activities associated to the Texas Community Development Block Grant Program.

### **COUNCIL ACTION**

**DISCUSSION** \_\_\_\_\_

Motion by Council Member \_\_\_\_\_ to approve a resolution awarding Administrative Services for 2017/2018 CDBG Grant for water system improvement activities associated to the Texas Community Development Block Grant Program. Motion seconded by Council Member \_\_\_\_\_ and upon being put to a vote the motion \_\_\_\_\_.

**VOTING:** "AYE" \_\_\_\_\_ "NAY" \_\_\_\_\_ "ABSTAIN" \_\_\_\_\_

### **CITY MANAGER'S MEMORANDUM**

**Recommend approval.**

## RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAMESA APPROVING RECOMMENDATION OF THE GRANT MANAGEMENT FIRM DEEMED MOST QUALIFIED TO BE DESIGNATED AS FIRST CHOICE FOR GRANT MANAGEMENT SERVICES IN CONJUNCTION WITH TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT FUND PROGRAM (TxCDBG), THE OFFICE OF RURAL AFFAIRS, TEXAS DEPARTMENT OF AGRICULTURE AND AUTHORIZING THE MAYOR OF THE CITY OF LAMESA TO NEGOTIATE AN AGREEMENT FOR ADMINISTRATION SERVICES UPON SUBSEQUENT AWARD OF THE OFFICE OF RURAL AFFAIRS GRANT CONTRACT.

WHEREAS, grant management services are necessary to complete the Texas Community Development Block Grant Fund application activities; and

WHEREAS, the evaluation summary deemed the most qualified firm to be designated as first choice grant management services; and

WHEREAS, an agreement for grant management services is necessary for the subsequent award of Texas Community Development Block Grant Fund grant contract for a water system improvement activities in the City of Lamesa,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS;

1. That the first choice for grant management services for application activities for a water system improvement activities project in the City of Lamesa in the 2017/2018 Texas Community Development Block Grant Fund program is \_\_\_\_\_ of \_\_\_\_\_, Texas.
2. That the Mayor be authorized to negotiate a contract with \_\_\_\_\_ of \_\_\_\_\_, Texas for grant management services for the City of Lamesa, Texas upon subsequent award of the Texas Community Development Block Grant Fund grant contract for a water system improvement activities project in the City of Lamesa.

**PASSED AND APPROVED THIS 21ST DAY OF DECEMBER, 2016.**

\_\_\_\_\_  
Josh Stevens, Mayor



ATTEST:

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Norma Garcia, City Secretary

# ***City Council Agenda***

***City of Lamesa, Texas***

**DATE OF MEETING: DECEMBER 21, 2016**

**AGENDA ITEM: 4**

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**ADJOURNMENT:** Announcement by the Mayor - "The next regularly scheduled meeting of the City Council of the City of Lamesa will be **February 16th, 2016** at 5:30 P.M."